



ADUR & WORTHING
COUNCILS

**Record of Officer
Executive Decision**

Date of Decision: 17 March 2023

If you have any questions about this decision please contact Democratic Services on 01903 221073 or email democratic.services@adur-worthing.gov.uk

Record of Decision: DforE/021/22-23 Water Services Contract Extension

Decision taken by: Director for the Economy

Declaration of Disclosable Pecuniary Interests:

I do not have a disclosable pecuniary interest, or conflict of interest.

Delegated authority: At 2.6.8 of the Scheme of Delegations, a Director has a delegated authority to undertake all matters in relation to procurement and the letting of contracts (after consulting with the Head of Business & Technical Services and the Solicitor to the Council). The procurement for this contract must have regard to the Councils' Joint Contract Standing Orders and to the Public Contract Regulations 2015.

Extension to Contracts - A Director for Service has the delegated authority to extend an existing fixed term contract provided it meets the requirements of Standing order 15 - Extension to Contracts.

Decision:

To extend the current Water Services Contract for a further 12 month period.

Key Decision: Yes

Reason For Decision:

The Councils utilise the procurement services of a specialist energy and utility buying framework provided by Kent County Council known as LASER (Local Authority Energy Buying Consortium South East Region) who use their economies of scale to seek tenders on behalf of local authorities. The Councils current contract expires at the end of the financial year and can be extended on the same terms and conditions for 12 months.

Later in the year the Council will then carry out a mini competition utilising LASER's public procurement framework for a new contract to commence 1st April 2024.

Alternative Options Considered:

None.

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| Other Matters Considered: | | | |
| Legal Advice and Issues | x | Financial Advice and Issues | x |
| Sustainability Issues | x | Equality Issues | x |
| Community Safety Issues | x | Human Rights Issues | x |
| Reputation | x | Risk Assessment | x |
| Health & Safety Issues | x | | |
| Consultation: Internal department meetings held with Technical Services and Legal Services. Contract meetings held with LASER (Local Authority Energy Buying Consortium South East Region) Water Services Manager to discuss the best procurement options for the Councils utilising their procurement frameworks that comply with the Public Contract Regulations 2015. | | | |
| Background Papers: | | | |
| Contact Officer: Steve Spinner Head of Facilities & Technical Services 01903 221019 steve.spinner@adur-worthing.gov.uk | | | |
| Call-in: The call-in deadline for this decision will be 5:00pm on 24 March 2023 | | | |

Date: 17th March 2023



Name: Martin Randall – Director for the Economy